

HAVANT BOROUGH COUNCIL

At a meeting of the Cabinet held on 25 June 2014

Present Councillor Cheshire (Chairman)

Councillors Branson, Fairhurst and Guest

76 Apologies for Absence

Apologies for absence were received from Councillors A Briggs and Y Weeks.

77 Minutes

The minutes of the meeting of the Cabinet held on 30 April 2014 were agreed as a correct record.

78 Matters Arising

There were no matters arising from the minutes of the last meeting.

79 Declarations of Interests

There were no declarations of interest from any of the members present.

80 Chairman's Report

There were no matters the Chairman wished to report.

81 Appointment of Working Parties and Panels

The Cabinet considered a report setting out the appointments to working parties and panels required for 2014/15.

RESOLVED that the following appointments be confirmed:

- (1) **Coastal Defence Panel** – Councillors Guest, Branson, L Turner, K Smith, Pierce Jones and Galloway; and
- (2) **Local Plan Panel** – Councillors Hilton, Hart, Lenaghan, Guest, Keast, Buckley, Mrs Shimbart, Gibb-Gray, Heard, Turner, Wilson, Brown and Sceal.

(Development Management Committee Standing Deputies are also included for information but do not usually attend – D Smith, Galloway and Hart)

82 Appointments to Outside Organisations

The Cabinet considered a report recommending the appointment of members to represent the Council on the governing bodies of various outside organisations for the 2014/15 municipal year. Cabinet members noted that the annual appointments to outside bodies would be subject to review by the Governance & Logistics Scrutiny and Policy Development Panel as part of its ongoing work programme.

- (1) the appointments set out in the Appendix to these minutes be confirmed; and
- (2) outstanding appointments be delegated to and confirmed by the Leader of the Council.

83 Recommendations from the Scrutiny Board

The Cabinet considered a recommendation arising from the Scrutiny Board meeting held on 3 June 2014 in connection with the Governance & Logistics Scrutiny and Performance Development Panel on Democratic Processes.

RESOLVED that

- (1) closer scrutiny of Mayoral engagements take place to ensure cost-efficiency to the Council and to maximise value to the organisation concerned;
- (2) the Economic Development Team, in conjunction with the relevant Portfolio Holder, be encouraged to liaise more closely with the Mayor's support team to identify suitable events at an early stage;
- (3) closer liaison between the Mayor and the Cabinet/Joint Management Team to ensure that no opportunity for maximising the role of the Mayor to promote/raise the profile of the Borough is missed; and
- (4) alternatives to using porta cabins as polling stations be sought in order to minimise costs.

84 Provisional Outturn 2013-14

The Cabinet considered a report setting out the provisional Revenue Outturn for 2013/14 and seeking approval to transfer the residual surplus to the General Fund.

RESOLVED that

- (1) the Outturn position and the Cabinet's previous agreement to the following be noted:
 - carry forward £85,000 for the Local Development Framework,
 - carry forward £218,000 for Major buildings repairs.
- (2) that the following be approved:

Cabinet (25.6.14)

- set aside £500,000 in the General Fund to cover the 2014/15 reduction in Business Rates income to cover backdated appeals on the Retained Business Rates system.
- note that the £93,000 from Central Government received following the winter floods to fund grants will be paid to businesses and households during 2014/15.
- that £1,152,000 is set aside in the General Fund to support the delivery of the Council's vision, driving forward opportunities to transform public services and create financial efficiency.

85 Neighbourhood Planning in Emsworth

The Cabinet considered a report presenting twin applications for Emsworth to be designated as a 'Neighbourhood Area' and for the Emsworth Forum to be designated as the 'Neighbourhood Forum' for the purposes of neighbourhood planning in Emsworth.

In response to a query regarding further publicity of the proposals, Cabinet members noted that the recommendations would be subject to normal media coverage prior to final approval by full Council on 23 July.

RECOMMENDED to full Council the designation by Havant Borough Council of Emsworth as a Neighbourhood Area and the Emsworth Forum as the Neighbourhood Forum for the purposes of neighbourhood planning in Emsworth.

86 Community Infrastructure Levy: Funding Decision Protocol

The Cabinet considered a report setting out the process by which income derived from the Community Infrastructure Levy (CIL) could be distributed, including criteria to guide the prioritisation of spending and aid the assessment of requests for CIL funding, to ensure that CIL and remaining S106 funds are used effectively and for the benefit of the community.

RECOMMENDED to the Council that

- (1) the Regulation 123 List be reviewed alongside the process of prioritising the distribution of CIL funding;
- (2) the key principles of the Funding Decision Protocol, as set out in paragraph 4.42 of the Cabinet report, be agreed.
- (3) all of the CIL collected be used to support infrastructure for the communities within the Borough. Of this:
 - i. Up to 5% of CIL receipts will be used within the Planning budget to provide a dedicated resource for the annual monitoring and management required by the CIL regulations. The funding of any additional resource to undertake the additional work related to CIL will be cost neutral to the Council as it will fall within the 5% element ;

- ii. The remainder of CIL receipts (95%) will be allocated by the Council on behalf of the community for investment in infrastructure for the Borough, in accordance with the Community Infrastructure Levy Funding Decision Protocol (attached at Appendix 1 to the Cabinet report); and
- (4) the decision-making process be reviewed in 12 months' time with a view to simplifying it where possible.

The meeting commenced at 2.00 pm and concluded at 2.50 pm

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
1	Age Concern	One	Cllr D Smith	None
2	Alleygating Panel	N/A	N/A	Relevant Ward Members depending on location of alley to be considered for closure
3	Bedhampton Social Hall Association	One	Cllr Ken Smith	None
4	Cowplain Activtiy Centre Association	One	Cllr Mrs Marjorie Smallcorn	Ward Councillor
5	Community Safety Partnership	One	Cllr Michael Cheshire MBE	
6	Domestic Violence Focus Group	One	Cllr Tarrant	None

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
7	Emsworth Maritime Historical Trust	One	Cllr Richard Galloway	Clause in Lease states that the Council may appoint one representative to serve on the governing body of the Trust (which is the body concerned with the day to day management of the Trust and its premises)
8	Guinness Hermitage	One	Cllr Yvonne Weeks	
9	Hampshire and Isle of Wight Local Government Association	Two	Cllrs Briggs and David Guest	Must be members of the Cabinet
10	Hampshire Buildings Preservation Trust	One	Cllr David Guest	None

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
11	Havant and District Citizens Advice Bureaux	One	Cllr Michael Wilson	None
12	Havant Arts Centre Co Ltd	One	Cllr Jackie Branson	None
13	Havant Borough Sports Association	One	Cllr Mrs Yvonne Weeks	None
14	Havant Council of Community Service	One	Cllr Colin Mackey	None
15	Havant Housing Association	One	Cllr Mrs Yvonne Weeks	None
16	Hampshire (South East) Road Safety	One	Cllr Ken Smith	None
17	Havant Thicket Joint Members' Panel	Five	Cllr David Guest, Mrs Shimbart, Ward Cllrs	Cabinet Lead, Chairman of DMC, Three Ward Councillors
18	Havant Thicket Reservoir Stakeholder Group	One	Cllr David Guest	None

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
19	Hayling Island Community Centre Association	One	Cllr Andrew Lenaghan	None
20	Leigh Park Community Association Management Committee	One	Cllr Frida Edwards	None
21	Local Democracy and Accountability Network	Up to Two	Cllr Gerald Shimbart	Scrutiny Chairs are recommended
22	Local Government Association - "Urban Commission"	One	Cllr Cheshire	None
23	Local Government Association (Assembly)	One	Cllr Cheshire	None
24	Local Government Association Coastal Issues Special Interest Group	One	Cllr David Guest	None

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
25	Off The Record	One	Cllr Yvonne Weeks	None
26	Parking Patrol Adjudication Panel and Traffic Regulations Outside London Adjudication Joint Committee (PATROL)	One	To be confirmed	None
27	Portchester Crematorium Joint Committee	Two	Cllrs Tony Briggs and (1) To be confirmed	Must be members of the Cabinet
28	Portsmouth City Council Health Overview and Scrutiny Panel	One	Cllr Mrs Gwen Blackett	None
29	Project Integra Strategic Board	One plus non-voting Standing Deputy	Cllr Tony Briggs (plus Deputy to be confirmed)	Must be a Cabinet Member

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
30	PUSH Joint Management Committee	One	Cllrs Cheshire and Briggs (either may independent upon circumstances)	Normally but not necessarily the Leader of the Council
31	PUSH Overview and Scrutiny Committee	One	Cllr Gerald Shimbart	Non-Cabinet members
32	Relate	One	Councillor Wilson	None
33	Solent Forum	One	Cllr David Guest	None
34	South Eastern Hampshire Clinical Commissioning Group	One	Cllr Yvonne Weeks	
35	South East of England Councils	One	Cllr Cheshire	
36	Southern and South East England Tourist Board	One	Cllr Ken Smith	None

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
37	Southleigh Youth Recreation Community Hall	One	Cllr Mackey	None
38	Springwood Centre	One	Cllr Cyril Hilton	None
39	Standing Conference on Problems Associated with the Coastline (SCOPAC)	One	Cllr David Guest with Cllr Jackie Branson (Deputy)	None
40	Staunton Country Park Management Committee	One	Cllr Mrs Yvonne Weeks	None
41	Three Harbours and Coastal Plain Local Action Group	One	Cllr Brendan Gibb-Gray	None
42	Waterlooville Area Community Association	One	Cllr Mike Sceal	None
43	WeBigLocal	One	Cllr Shimbart	Co-opted Member
44	Wecock Community Centre Association	One	Cllr Gerald Shimbart	None

	ORGANISATION	No. Appointments to be made	Appointment 2014/15	SPECIAL REQUIREMENTS
45	West of Waterlooville Forum	Four plus 2 Standing Depts	Cllrs Marjorie Smallcorn, Mrs Blackett, Gerald Shimbart and Peter Wade	Must not be members of DC
46	Westbrook Hall Association	One	Cllr David Keast	None